Holmes City Township
Board Meeting Minutes 09/21/2026

Opening: The regular meeting of the Holmes City Township Board of Supervisors was called to order at 5:59 p.m. on Monday, September 21st, 2026, in the Holmes City Township Hall by Gary Schuneman. The Pledge of Allegiance was recited.
Office Present: Gary Schuneman (chairman), Matthew Robertson (Supervisor) & Chelsey Robertson (Clerk/Treasurer)
Agenda: Woody Robertson moved to approve the agenda; approved unanimously.
Minutes: Gary Schuneman motioned to approve August minutes; approved unanimously.

Financials: Financial reports were presented indicating the following:

- Bank statement as of 08/31/2026: $55,227.79
- Outstanding checks in transit as of 08/31/2026: $5,628.68
- Deposits in transit as of 08/31/2026: $0
- September Payroll: $6,712.42
- 7MO CD: $53,795.16 (Renewal March 2027)
- Claims list for approval (2026SEPT#1-2026SEPT#17): $7,725.40

Motion made to approve treasurer report by Matthew Robertson; approved unanimously.

Road and Equipment Discussion:

Chloride- Gary received a call from a resident who questioned being charged more than twice the footage received. The footage listed on the invoice was confirmed to match Jason's written measurements and was not a clerical error. Matthew will verify the measurement within the next week. A motion was made to adjust the invoice and re-bill if necessary, by Gary Schuneman and seconded by Matthew Robertson.

Equipment- Gary stated that the fuel tank in the 2006 Sterling plow truck is rusting. There is no replacement available. Will need to be dealt with within the next year. Both the 2002 and 2006 Trucks have DOT inspections scheduled with OK Tire in Brandon at the end of the month.

Roads/Gravel- The township received an email from the Minnesota Association of Townships announcing that applications are open for the 2026 Local Road Improvement Program (LRIP) Grant. Applications are due November 25, 2026. Matthew suggested the township consider applying for funding for road improvements on Rachel or Loon Point.

Jeff Way, the township's district commissioner, was present at the meeting and explained that the first step would be to adopt a resolution and submit a project estimate, along with the requested grant amount, to the county by October 1. He would then present the request at the county meeting on October 6. Matthew will gather additional information regarding the grant qualifications and requirements.

Township Business:

MAT Annual Meeting- Notice given that the 2026 Annual MAT Conference is Thursday, December 10th – Saturday, Dec 12 at Grand View Lodge in Nisswa. Registration is due November 23rd.

Phone Messages/Emails- Reviewed/Completed

Adjournment: Motion was made by Matthew Robertson to adjourn meeting at 7:34 p.m., seconded by Gary Schuneman. The next regularly scheduled meeting is on Monday, October 19th, 2026 @ 6PM at the Holmes City Township Town Hall.

Minutes submitted by: Clerk/Treasurer

Chelsey M Robertson

Approved by: Supervisor

Gary Schuneman