

Holmes City Township
Board Meeting Minutes 07/20/2026

Opening: The regular meeting of the Holmes City Township Board of Supervisors was called to order at 6:00 p.m. on Monday, July 20th, 2026, in the Holmes City Township Hall by Matthew Robertson. The Pledge of Allegiance was recited.

Office Present: Gary Schuneman (chairman), Darin Weisel (Supervisor), Matthew Robertson (Supervisor) & Chelsey Robertson (Clerk/Treasurer)

Agenda: Matthew Robertson moved to approve the agenda; Darin Weisel seconded that motion.

Minutes: Darin Weisel motioned to approve June minutes; Matthew Robertson seconded that motion, MCU.

Financials: Financial reports were presented indicating the following:

- Bank statement as of 06/30/2026: \$99,369.94
- Outstanding checks in transit as of 06/30/2026: \$1,319.03
- Deposits in transit as of 06/30/2026: \$0
- July Payroll: \$6,281.31
- 7MO CD: \$53,395.44
- Claims list for approval (2026JUL#1-2026JUL#17): \$31,955.04

Chelsey let the board know claim 2026JUNE#3, check #9715 in the amount of \$497.71 for PERA that was approved at last month's meeting was voided and will be paid along with regular monthly electronic payment this month as the amount was incorrect.

Motion made to approve treasurer report by Matthew Robertson, seconded by Darin Weisel.

Road and Equipment Discussion:

Chloride- Chloride application has been completed. Gary received one complaint via voicemail but could not hear the name or any contact information. Invoices will be sent out this month.

Gravel/Roads- last class 5 delivery was on Country Lane. Jason has graded since the delivery and has improved. Traffic was detoured from CR 7 onto Freeborn due to county replacing a couple of culverts. They have been replaced, currently gravel, and need to be tarred. Freeborn still looks good, no need to reach out to County to repair.

Equipment- Interested in selling the JD tractor grader. Chelsey will try to get more info for the next meeting.

Township Business:

Rachel Lake Association: Ann Foley, representing the Rachel Lake Association, was present at the meeting. Following the Lake Association's annual meeting, she brought forward questions regarding road widths, speed bumps, access signage, television donation, VRBOs, and drainage/culverts on County Road 26. The Board addressed all questions within its authority and directed Ms. Foley to the County or DNR for information regarding VRBOs and access matters.

Olaf Lake Fencing: Old business. Will get a letter drafted to mail out in September/October to request the fence be relocated to the approved location.

Moe Township Road Agreement: Moe Township supervisors met with HCTWP supervisors to review the road agreement. For the remainder of this season, Jason will only mow and snowplow north of Hwy 27 on W. Mill Lake and Timber Shores; grading will resume terms in agreement next year. Both townships agreed it would be nice to meet again in the spring to discuss next year's schedule. The updated agreement was reviewed and signed.

Mileage reimbursement: The standard IRS mileage rate changed from 72.5 cents per mile to .76 cents per mile on July 1st. Matthew Robertson made motion to update reimbursement rate to .76 cents, Darin Weisel seconded that motion. MCU.

Phone Messages/Emails- Reviewed/Completed

Adjournment: Motion was made by Darin Weisel to adjourn meeting at 8:33 p.m., seconded by Matthew Robertson. The next regularly scheduled meeting is on Monday, August 17th, 2026 @ 6PM at the Holmes City Township Town Hall.

Minutes submitted by: Clerk/Treasurer

Chelseym Robertson

Approved by: Supervisor

Gary Schenck