

Holmes City Township Board Meeting Minutes 10/20/2025

Opening: The regular meeting of the Holmes City Township Board of Supervisors was called to order at 6:03p.m. on Monday, October 20th, 2025, in the Holmes City Township Hall by Darin Weisel. The Pledge of Allegiance was recited.

Present: Darin Weisel (Supervisor), Matthew Robertson (Supervisor), Chelsey Robertson (Deputy Clerk/Treasurer)

Agenda: Matthew Robertson moved to approve the agenda; Darin Weisel seconded that motion.

Minutes: Darin Weisel approved September minutes; Matthew Robertson seconded that motion.

Financials: Financial reports were presented indicating the following:

- Cash Balance on 09/30/2025- \$72,335.45
- Balanced Bank Statement on 09/30/2025- \$75,093.80
- Outstanding checks as of 09/30/2025- \$2,758.32
- Deposits in transit as of 09/30/2025- \$0
- Claims List for Approval (2025OCT#1-2025OCT#20)- \$7,783.42
- Payroll \$7,107.07
- 11MO CD- Redeemed in September
- 7MO CD- \$51,978.15

Motion made to approve treasurer report by Matthew Robertson, seconded by Darin Weisel.

Township Business:

Conversation with County regarding Lily Lane- Doug Thom from Douglas County contacted the Township regarding maintenance responsibilities for Lily Lane after being approached by Nygaard. Darin Weisel clarified that the Township will not be assuming maintenance of Lily Lane beyond the existing turnaround, as that portion of the road has not been maintained by the Township for more than 25 years. The Township will continue to maintain Lily Lane up to the turnaround. Meeting minutes and all related documentation was copied, and Darin will deliver them to Doug Thom at Douglas County.

Culvert replacement on Church Road- The area is still not draining properly. Kyle Hvezda was contacted regarding replacement of the culvert, and he indicated that he should have time to complete the work this fall. The site has been flagged and is ready for replacement.

MN Paid Leave- Law will go into effect on January 1, 2026. This program will impact all employers, including townships. Paid Leave will be funded through a premium based on employee wages, set at a rate of 0.88% for large employers and 0.61% for small employers (less than 30 employees) and collected by the State of Minnesota from employers. Chelsey Robertson was designated Paid Leave Administrator, and Holmes City Township will pay 100% of the premium. Matthew Robertson made motion to approve, seconded by Darin Weisel.

Chloride Billing- Second invoices were sent out in mail for unpaid chloride billing. Darin Weisel attempted to make contact via phone with residents we had phone numbers for. Will send a copy via email as well to those that have an email.

Road and Equipment Discussion

Equipment readiness for winter/snowplowing season- One truck has plow and chains on. The other truck, Leonard, is working with Craig at Berghorst Diesel for repair/maintenance. Possibly fuel injector

issue. Grader will be easy to get ready for winter. Plow attaches easily. Leonard will take over all Maintenance on the grader. Jason should call Leonard when something needs to be looked at.

Purchase of 2015 Grader- Darin, Gary, Jason & Leonard met at the hall on 09/18/25 with Pope County to purchase 2015 grader. The purchase agreement for the grader was \$125,000. Pope County went over daily maintenance and previous maintenance and repairs. The current operator went over machine operations with Jason Braaten. Darin Weisel, Jason Braaten and Leonard Blank plan to run down to Pope County to pick operators manual. They will also get service records available and oils used.

Open/Other Business

School Levy Elections-The Alexandria, Minnewaska, and West Central schools will be having special elections on November 4th for capital project levies for each district. Most residents of our township reside within Alexandria's school district and will vote at Lake Mary Township. Chelsey will post voting locations on the front door of the Hall for each school district. The voting location is determined by the residential address within the township.

Training opportunities: MAT is having a webinar on Monday 10/21 for MN Paid Leave. There is no charge for the webinar, only the 1 meeting fee for Chelsey Robertson to attend. Darin Weisel approved; Matthew Robertson seconded.

Phone Messages: None

Emails- Reviewed

Adjournment: The meeting was adjourned by Supervisor Matthew Robertson at 8:04 p.m. The next regularly scheduled meeting is on Monday, November 17th @ 6PM at the Holmes City Township Town Hall.

Minutes submitted by: Deputy Clerk/Treasurer

Approved by: Supervisor
