

**Holmes City Township**  
**Board Meeting Minutes 2/20/24**

**Opening:** The regular meeting of the Holmes City Township Board of Supervisors was called to order at 7:09 p.m. on February 20<sup>th</sup>, 2024 in the Holmes City Township Hall by Chairman Gary Schuneman. The Pledge of Allegiance was recited.

**Present:** Gary Schuneman, Joe Callahan, Christopher Wanner, and Julie Rice.

**Agenda:** Joe C moved to approve today's agenda, and the minutes from Dec., Jan., and the special meeting. Gary S seconded the motion and the MCU.

**Financials:** Chris W presented financial reports indicating the following:

- Cash Balance on 2/20/24 – \$299,388.38
- Balanced Bank Statement on 1/31/24 – \$306,087.47
- Outstanding checks as of 2/20/24 – \$6799.09
- Deposits in transit as of 2/20/24 – \$100.00
- Claims List for Approval – (2024Feb#1 – 2024Feb#9): \$1796.79
- Payroll – \$2520.76
- Joe C moved to approve the treasurer's report, Darin W seconded and the MCU

**Open Issues/All New Business:**

Reece addition – The board met with Matt Hagstrom, the engineer working on the proposed addition that starts at the corner where South Rachel Road SW turns. He presented the plans for the addition and asked the board if there were any special standards for the upcoming road. The board confirmed that the township adheres to the county standards and reviewed culvert policy with him. Gravel road is being planned with a hammer head turn around. The board received all contact info and will be informed of progress and any changes to the plans.

Kensington Loop – Gary reported that he contacted the Douglas County Park Board and confirmed that they will contact ROAR and other individuals that will be responsible for removal of the ATV trail signs in the ditch along the trail. As of now the signs are still in place.

Spring Short courses – Reminder that they will be at Arrowwood on March 29<sup>th</sup>. Chris and Julie are planning on attending.

Board of Audit – Chris reminded the board that this needs to be done before the annual meeting and a time set up. March 11<sup>th</sup> is being considered.

Township day at the capital – Chris provided info to the board.

Weed Inspector – Gary plans on going to the training and has all information needed.

Board of Appeal and Equalization – Chris reminded the board that this meeting will be held in April at the County.

License requirements – The board asked Chris to contact MAT to find out if we are up to date on license requirements for our plow drivers, specifically a single axel plow truck with air brakes. They would like to know if they need an air brake endorsement.

Boundary Annexation Survey – This was reviewed and no changes were made.

Misc. –

- Phone messages and emails were reviewed.
- The County Auditor had sent information regarding the upcoming 2024 election cycle with primary elections and Presidential election in the fall. The website needs to be brought up-to-date with pertinent information to keep Township residents informed.

**Adjournment:** The meeting was adjourned by Chairman Schuneman at 8:20 p.m. The next regularly scheduled meeting will be at 7:00 p.m. on Monday, March 18<sup>th</sup>, 2023 at the Holmes City Township Town Hall.

Minutes submitted by: Clerk/Treasurer \_\_\_\_\_

Approved by: Chairman \_\_\_\_\_